

North Royalton Community Festival Vendor/Exhibitor 2018 APPLICATION AND AGREEMENT

North Royalton City Green, Corner of Ridge and Royalton Roads, North Royalton, Ohio

Festival Hours: Friday, August 10, 2018 (6:00 p.m. - 12 midnight.) • Saturday, August 11, 2018 (12 Noon - 12 midnight)
Sunday, August 12, 2018 (12 Noon - 9:00 p.m.) • Parade is Sunday at 3:00 p.m. Fireworks Sunday at Dusk

Vendor or Exhibitor Application

Name _____ Email _____

Address _____ City _____

State _____ Zip _____ Contact Person _____ Daytime Phone _____

List Food Products being sold (must be approved by committee). *Please limit to (2) two food items and a soft drink item (not including lemonade)** Item 1. _____ Item 2. _____

*Contracts will be awarded on a first-come, first-served basis (\$425). Lemonade is considered a main item. To add a 3rd, 4th... item, add \$200 per additional item. Item 3. _____ 4. _____ 5. _____

Vendor's License No. _____ Tax I.D. No. _____

Insurance Co. _____ Policy No.** _____

****Must send Proof of Insurance. Name the North Royalton Chamber of Commerce as Certificate Holder AND Name the North Royalton Chamber of Commerce AND City of North Royalton named as Additional Insureds.**

Vendors: Those who will be selling food or other items or providing services. **(\$425 per space).**

Vendors will be on a free standing space on the Festival Grounds.

Please check your space needs: Trailer Own Tent Tent provided by Committee **(Add \$100 Fee).**

Size of Space Needed _____ Electrical Needs: 110V _____ 220V _____ Watts Needed _____

Max. Amps Required _____ *(Very important you state exact electrical needs!)* Water Needed: Yes No

Exhibitors*: Display and promote products or services, and provide information but **No Selling.**

(10x10-ft. Tent Space) Includes a six-foot table and two chairs).

Please check your space needs: **\$200** (Provide own Tent) **OR** **\$250** (Tent provided by Committee)

Electricity Needed? Yes No

**North Royalton Non-Profit Service Organizations receive a discount; please call Chamber of Commerce for details.*

Signatures

I agree to the conditions and terms specified herein.

Signature (Applicant) _____ Date _____

Signature (Festival Chairman) _____ Date _____

Please read and sign reverse side of this agreement before returning.

FOR FESTIVAL COMMITTEE USE ONLY

Date Received _____ Amount Paid _____

Check No. _____ Insurance Form Received _____

Comments: _____

MAKE CHECKS PAYABLE TO: North Royalton Chamber of Commerce.

To pay by credit card, call Chamber of Commerce office. Receipt of your check will serve as confirmation of your participation in the festival. Application and payment must be received by July 11, 2018.

North Royalton Chamber of Commerce

13737 State Road • North Royalton, OH 44133

440-237-6180 • FAX 440-237-6181 www.nroyaltonchamber.com - rrnews@aol.com

FESTIVAL VENDOR/EXHIBITOR AGREEMENT

1. Vendor/Exhibitor shall pay the Chamber of Commerce the total sum of \$_____ for space during the North Royalton Community Festival. Payment in full is required with the return of this Agreement, which must be received by July 11, 2018. *Space and items being sold are available on a first-come, first-served basis.*
2. Absolutely No Refunds will be made.
3. Vendor/Exhibitor will be responsible for setting up in the space allotted. All internal wiring and bulbs, as well as an approved set of input leads to the nearest electrical boxes, is the responsibility of the Participant, along with the security of their property, and the cleanup of the space during and following the Festival on Sunday evening.
4. All Space Assignments shall be made by the North Royalton Chamber of Commerce. Assignments shall not be in effect until all fees are paid in full. Space as contracted is assigned by the Committee. No vendor or exhibitor is permitted to move his/her assigned area without approval of the Committee.
5. Set-up times are between Noon and 7 p.m. on Thursday, August 9; and 9 a.m. to Noon, on Friday, August 10, 2018. ***If you need to set up at a different time, YOU MUST call the Chamber office (440-237-6180) to schedule a time.***
6. Vendor/Exhibitor shall furnish all items necessary for their own operation, and receive approval from appropriate inspector before starting operation.
7. Vendor/Exhibitor requiring electricity shall furnish a minimum 75-ft. grounded (3-wire) extension cord for electricity hookup.
8. Vendor/Exhibitor shall abide by city codes.
9. Vendor/Exhibitor shall keep their area neat and clean at all times. It is mandatory that all garbage and refuse be enclosed in plastic bags and placed at the rear of your booth for pickup.
10. **All food vendors are subject to Board of Health standards.** Each stand must have a minimum of 100 feet of F.D.A. approved drinking water hose, and a "Y" connector in order to obtain a water connection. The Cuyahoga County Board of Health Information and its regulations apply and Vendor is responsible for obtaining licensing. More information is on their website - www.ccbh.net.
11. A vendor's license and certificate of insurance are required with this application.
12. No roving sales are permitted on the festival grounds.
13. No literature shall be distributed on the grounds at the Community Festival without expressed written permission of the North Royalton Chamber of Commerce.
14. All Disputes or Complaints should be directed to the Community Festival chairpersons who shall resolve the dispute to the best of their ability. All Vendors hereby agree to be bound by the decision of the chairpersons without further recourse.
15. The North Royalton Chamber of Commerce is not responsible for Vendor's property. Security will be on duty during Festival hours.

NOTICE: The North Royalton Chamber of Commerce, nor its members, shall be responsible for any injury and/or loss that may occur to the applicant or his/her agents, assigns, employees, or to any goods or merchandise from any cause whatsoever while the said applicant is occupying the vendor/exhibitor space under this agreement.

Terms and conditions are agreed to and it is certified that all such items and conditions have been read and are understood. Vendor/Exhibitor recognizes that this Agreement is not valid until signed by North Royalton Chamber of Commerce committee chairman or his/her representative. Said undersigned, his/her agents, successors, assigns, executors or representatives do hereby further agree to indemnify said North Royalton Chamber of Commerce from any and all claims, demands, damages, costs, in law or in equity which may arise out of this application/agreement, or arising out of any incident which occurs during the applicant's use of the space rented herein.

Signed: _____ Date: _____

Approved by North Royalton Chamber of Commerce

By: _____ Date: _____